

MCG 2025 AGM – 5th April 10AM at Nordrach and online

The 71st Annual General Meeting of the MCG is to be held at 10:00AM on Sat 5th April 2025 at the MCG cottage at Nordrach and online at

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NmVlOTQzZTltNzJjOC00OTY4LWlxZWEtNDg4MjJlNWUxMzNI%40thread.v2/0?context=%7b%22Tid%22%3a%2287b47bd1-4f4a-4c82-9c97-ed580b667d5d%22%2c%22Oid%22%3a%22ca545057-9e1a-43a8-b98a-cd637c542322%22%7d

Only Full members have an AGM vote. Junior, Probationary and Affiliate members do not have an AGM vote but may express their opinions at the meeting.

Agenda for the AGM of MCG as Charity 270088

1. Welcome, appointment of Chair.
2. Record of those present, indicating physical or virtual presence.
3. Vote on the motion:
“That any routine AGM business be conducted at the ‘2025 MCG as CIO 1197325 AGM’.”
See the CIO AGM agenda below for details.
4. Vote on the motion:
“That the trustees with the roles of Secretary, Treasurer, Librarian/Recorder, Caving Secretary, Social Secretary, Editor, Cottage Warden and Tackle Master that are elected as trustees of the CIO at the CIO AGM also be elected as committee members of the MCG as charity 270088.”
A list of those standing as trustees of the CIO will be found in the CIO AGM agenda.

Agenda for the AGM of MCG as CIO 1197325

1. Welcome, appointment of Chair.
2. Record of those present, indicating physical or virtual presence.
3. Short review of the 2024 AGM minutes and any actions therein.
4. Vote to agree that Minutes of the 2024 AGM available here https://www.mendipcavinggroup.org.uk/app/download/12259403/70th+AGM_Minutes_2024_v1_draft.pdf are a true record of the meeting.
5. Presentation of 2024/2025 officer's and trustee reports (please look here <https://www.mendipcavinggroup.org.uk/committee-meeting-minutes> for the latest set of reports).
 - a. Secretary – Bill Chadwick
 - b. Treasurer – Tom Harrison
 - c. Caving Secretary – Mark Edwards
 - d. Cottage Warden – Jason Kirby
 - e. Tackle Master – delegated to Ed Ford
 - f. Recorder/Librarian – delegated to Mike Moxon and Joan Goddard
 - g. Social Secretary – Dan Matthews
 - h. Editor – Kay Matthews
 - i. Investment Manager – Ben Cooper
6. Election of trustees for 2025-2026

Our CIO constitution provides for a maximum of twelve trustees. Many, but not all, of the trustees, are involved in the day-to-day running of the MCG. All the trustees will be invited to and may join, any meeting of the trustees. Those listed in the table below with a role of Custodian are those not expected to take part in the day-to-day running of the MCG. Practically, during 2024-2025, the Custodians have helped us achieve a quorum (at least half) for trustee meetings. According to the CIO constitution one third of the trustees

must resign annually but may stand for re-election. The trustee nominations for 2025-2026, as of 1st March 2025, are as shown in the table below.

| Role | Candidate | Resigned 2024-2025 | Proposed By | Seconded By |
|--------------------------|------------------|-------------------------------|--------------------|--------------------|
| Custodian | Brian Snell | Yes | Ben Cooper | Bill Chadwick |
| Custodian | Tim Francis | No | | |
| Custodian | Jonathan Roberts | Yes | Ben Cooper | Bill Chadwick |
| Investment Administrator | Ben Cooper | Yes | Jonathan Roberts | Bill Chadwick |
| Secretary | Bill Chadwick | No | | |
| Treasurer | Tom Harrison | No | | |
| Cottage Warden | Jason Kirby | No | | |
| Caving Secretary | Mark Edwards | No | | |
| Tackle Master | | Not in post | | |
| Social Secretary | Dan Matthews | No | | |
| Editor | Kay Matthews | No | | |
| Librarian / Recorder | Mike Ormond | | Kat Rosier | Bill Chadwick |

7. Election of Non committee posts for 2025-2026

- a. Conservation and Access Officer (represents MCG at CSCC and CCC Ltd meetings) – was Tom Harrison for 2024-2025
- b. Rescue Warden – Not currently required by Mendip Cave Rescue but the need for the position is to be kept under review

8. Election of Account Examiners for 2025-2026

The examiners for 2024-2025 are Linda Milne and Steve Porter.

9. Matters for discussion and a vote

Any formal General Meeting motions received by the secretary.

1. Consider and vote on proposed constitution update that enables full cottage bookings by youth groups requiring safe-guarding, that preclude simultaneous access to the cottage by members. For approval, this constitution change needs a 4/5ths majority vote by the members present at a general meeting. The proposed changes can be seen here
https://www.mendipcavinggroup.org.uk/app/download/12491284/MCG_CIO_constitution_exclusive+use_draft.pdf
2. If the constitution change at 1. is approved, consider and vote on, the proposed CIO rules detailing its implementation, which are an Addendum at the end of this agenda.
3. Consider if we should restrict, in the constitution, the number of officer roles that may be delegated by the trustees.

10. Any Other Business:

- a. Award of the Knibbs trophy for 2025.
- b. Award of the Digging trophy for 2025.

11. Date and venue of next AGM

Addendum

Proposed rules for exclusive use booking.

9. Exclusive use of Nordrach cottage

1) Our constitution states that the trustees may, from time-to-time, prohibit member's overnight occupancy of the CIO premises, to enable the premises to be used by a youth organisation whose safeguarding rules would prohibit the overnight presence of persons outside of their organisation. Such bookings help fulfil our charitable remit and provide welcome income for MCG. This section of the rules aims to define the meaning of **time-to-time**, **overnight** occupancy and **youth organisation**. Remember that these rules, as well as enabling the safeguarding of our guests, also help protect members from false accusations.

2) On no more than three occasions per calendar year, the trustees may permit a whole cottage (exclusive use) booking, of up to 7 nights, including a Friday and Saturday night. Such bookings will:

- a) be well separated through the year
- b) not be accepted for extended, public holiday, weekends.

3) Further, mid-week (Sun-Thurs night) exclusive use bookings, well separated from any other exclusive use bookings, may also be accepted at the discretion of the trustees.

4) Because of the safe-guarding needs of such groups, MCG members will be unable to stay overnight at the same time and must co-operate with the group for daytime access. In particular:

a) members must be absent from the MCG cottage (but not its outbuildings) between 8PM and 8AM

b) members must co-operate with the organisation's leaders for access to the lounge, library, toilets and kitchen between 8AM and 8PM

c) members should not use the changing rooms or showers at any time during an exclusive use booking

d) the leaders of an exclusive use group are empowered to exclude MCG members from the MCG cottage, between 8PM and 8AM during their booking

e) the leaders of an exclusive use group are empowered to exclude MCG members from the changing rooms and showers at any time during their booking.

5) The trustees will use their best endeavours to communicate the dates of any exclusive booking to the full MCG membership in a timely manner, giving at least one month's notice and repeating the notice one week before the booking. Such notice is to be given by email, directly to members and be posted on MCG social media.

6) Exclusive use bookings will not be accepted for youth organisations that are not formally constituted.

7) By way of further definition, a youth organisation is "an organisation that works with children and young people, where the majority of the children are aged 11 to 18 years and are registered with their appropriate regulatory body." Included categories are:

- Charities registered with the Charities Commission
- Not-for-profit companies (including CICs) registered with Companies House
- Schools
- Local authority youth services
- Uniformed organisations
- Sports clubs