

# Mendip Caving Group.

## Management Meeting Minutes March 2024

Meeting held 18th March 2024.

### **Trustees Present:**

Bill Chadwick  
Jackie Murch  
Jason Kirby  
Dan Matthews  
Tom Harrison  
Mark Edwards  
Ben Cooper  
Brian Snell  
Tim Francis  
Matty Dredge

Great turnout thanks.

### **Trustee Apology:**

Jonathan Roberts

### **Guest:**

Linda Milne (70<sup>th</sup> dinner)

### **Agenda:**

1. The draft Management Meeting Minutes 01-2024 on the website  
[https://www.mendipcavinggroup.org.uk/app/download/12091247/MCG\\_Jan\\_24\\_management\\_mtg\\_minutes.pdf](https://www.mendipcavinggroup.org.uk/app/download/12091247/MCG_Jan_24_management_mtg_minutes.pdf) were approved by a unanimous vote.
2. **Membership changes**
  1. Two new Probationary Members listed below, were approved by a unanimous vote:  
  
Michael Ormond – proposed Becky Vials, seconded Dave Cook (paid £46 18/3/24)  
Arthur Scott – proposed Mark Edwards, seconded Ed Ford (paid £51 27/2/24)
  2. New Full Member approvals:  
  
None
  3. The transfer of Doug Harris from Full to Affiliate member was approved by a unanimous vote:
3. **Carry Forwards (C/F) from the previous meeting**

Action	Who	NOTES
C/F 1 Fire Wardens	JK	JK will arrange online training for, Jackie Murch and Mark Edwards. The cost will be £43 each ONGOING

C/F 2 Investment transfer	TH/BCp	BCp & TH to transfer £12K into four further investment funds, including Rathbones when ready. TH will bring a chequebook to the AGM so that investments can be made by BCp. ONGOING
C/F 3 Cottage transfer progress report	BCh	S Porter chased 26 <sup>th</sup> Feb. Still ONGOING
C/F 4 Treasurer to work with S Porter re Gift Aid	TH/SP	ONGOING
C/F 5 Full cottage bookings.		Take proposed rule changes to AGM for discussion and vote. ONGOING for AGM.
C/F 6 Assemble a team to produce a club history display for the 70 <sup>th</sup> dinner.		<p>All: Endeavour to get the material together at the AGM weekend 6<sup>th</sup>/7<sup>th</sup> April. TF to obtain suitable fixings. TH offered to try and get large prints of the UF survey etc supplied by BCp. BCh will update website with latest surveys.</p> <p>BCh has checked condition of display stands in the loft – they look good. We will look for the most recent Hidden Earth material and hope to include material about Sandford, UF, Stainsby's. ONGOING</p>
C/F 7 Assemble a team to run some daytime activities for the 70 <sup>th</sup> .		All. BCh has asked M Moxon about running a Wookey Land Of Hope and Glory trip on the morning of the dinner.
C/F 8 70 <sup>th</sup> Dinner		<p>Most menu choices in and most payments. 91 guests. Several seating requests have been made. BCh to send payment reminders near the end of March.</p> <p>Still need to resolve large screen for the talk, DM suggests a cheap (£40) ebay one BCh to purchase. DM to provide an audio PA. Need extension lead for projector and laptop and PA. JK to bring tape for cables and 4 way plug strips.</p> <p>Commercial Minibus transport is looking too expensive. 3-4 taxis should cover the folk who have asked for a lift. Linda has a quote of £25 per person for the return trip from Cheddar Taxis. JK offered to transport the guest speaker + partner. We (BCh) are looking at hiring a mini-bus from the Scouts (which JK could drive). If taxis are used, BCh will email folk suggesting they group together.</p> <p>LM is working on seating plan and table decorations (no cost to MCG). MD's partner will be put in touch with LM re table decoration help. LM to print name cards with menu choices.</p> <p>BS was volunteered as master of ceremonies for the night.</p> <p>Free dinners for Guest Speaker + Partner, Wessex Guest and Mary Cox – no takers of guest place from BEC or Shepton.</p> <p>Quiz. R Carey's quiz is lost but TH has one and DM thinks we might get one from Les Williams. Idea would be to have printed quiz sheets on tables (there is only a mono printer at the hut). Post meeting – we will need a prize or two for the quiz – MCG T shirt perhaps.</p>
C/F 9 70 <sup>th</sup> Raffle		Have prizes from Castle Of Comfort, Wookey Show Caves, Cheddar Show Caves, Ski Centre, Thatcher's Cidre. B Ch has passed some prizes to JM. BCh still has Cheddar tickets. Post meeting – Starless River are giving us a nice head torch. BCh has approached Warmbac for a

		<p>gift. BCh to contact Cheddar Ales re offer of a prize / beer discount as venue are procuring ale directly.</p> <p>We should be able to use our SumUp machine at the venue for raffle ticket payment.</p> <p><b>JM to procure LOTS and LOTS of raffle tickets.</b></p> <p><b>LM</b> to produce flyer for raffle. <b>BCh</b> to distribute with dinner email update + social media.</p> <p><b>TF</b> to gift some bottles of wine for the raffle.</p> <p>We need the raffle to cover the cost of the welcome drinks now we have more people than originally expected. LM confirms welcome drink is one of wine, beer, cider or orange juice.</p>
C/F 10 70 <sup>th</sup> Clothing.		<p>New order placed. £300 before VAT obtained a 5% discount and free shipping. 12 more stock T shirts (Small &amp; Medium) and one cap and one fleece for sale/raffle. Items will be taken to the cottage for collection. <b>BCh</b> to get payment before handing over items (actually all paid for now).</p> <p>There should be some T shirts available for sale at the dinner £11 or £12 each (cost £10.80).</p>
C/F 11 Roof woodwork		<p>Some rotten woodwork needs to be replaced. <b>JK</b> assisted by <b>BS</b> to do it. ONGOING</p>
C/F 12 Obtain quotes for replacing cottage rendering		<p>The rendering of the cottage is beginning to fail. <b>JK</b> to obtain quotes for modern material replacement, perhaps including insulation. ONGOING</p>
C/F 13 Web Site Refresh		<p>TH is working up an updated web site. <b>TH</b> to show others (<b>BCh</b>, <b>DM</b>, <b>BS</b>) how to update it ONGOING</p>
C/F 14 Sum Up Machine		<p>New device obtained. <b>TH/JK</b> to organise replacement of kitchen iPad (too old) with Android tablet from shed – will need fixing to the wall.</p>
C/F 15 Affiliate membership		<p><b>BCh</b> Ask at dinner, and with dinner messaging, if anyone wants to take up to contribute to MCG by becoming an Affiliate. Discuss constitution words at AGM.</p>
C/F 16 Facebook Group		<p><b>ME</b> to remove folk no longer associated with MCG.</p>
17 2024 AGM 6 <sup>th</sup> April		<p>Have reports from JM, TH, BCh and Library. Need reports for Investments <b>BCp</b>, Caving Sec <b>ME</b>, Tackle Master <b>MD</b>, Cottage Warden <b>JK</b>.</p> <p>Following discussion, we were unsure of the need to change the constitution wording re Affiliate members. Will discuss at the AGM. Likewise, a rule change for Full Cottage bookings will be discussed at the AGM.</p> <p><b>JM</b> offered to arrange food for the night of the AGM.</p>
18 Cave Key labelling		<p><b>MD</b> to resolve Waterwheel key labelling. <b>BCh</b> to bring some Alu blanks for MD.</p>
19 Tackle Bag purchase		<p>Tackle Bags to be purchase via Chris Binding. We voted for <b>MD</b> to procure four medium bags, with the fourth possibly being used as a raffle prize.</p>

#### **4. New Agenda Items:**

##### **1. AOB.**

- i. MD to have read access to membership spreadsheet so he can check who is a full member etc.
- ii. 2024 Knibbs literary prize awarded to Tim Francis for Blackmoor publication.
- iii. 2024 JRat Digging award to Ben Cooper for perseverance on second Neverland link.

*Bill Chadwick March20th 2024*