

Mendip Caving Group.

Committee Meeting Minutes 01 2022

Links

Minutes of all meetings

<https://www.mendipcavinggroup.org.uk/committee-meeting-minutes/>

Committee

Bill Chadwick

David Lossi

Nicky Pearce

Mark Edwards

Jason Kirby

Tom Harrison

Apologies

Dan Matthews

Editor – position vacant

Agenda

1. Approve draft Committee Meeting Minutes 11/2021: Approved. No Abstentions
2. Carry Forwards (C/F) from the previous meeting:-

| Action | Who | NOTES |
|---|-----|---|
| C/F 1. Fire Wardens | JK | Ongoing |
| CF 2. Progress with new Calendar/form for bed booking | BC | Ongoing |
| CF 3. Google Groups – make it searchable. | BC | Done |
| CF 4. Set up a MCG Zoom Account | BC | ACTION : Next meeting Bill will call a SKYPE meeting |
| CF 5. What value are we getting from gas inspections? | JK | ACTION : Jason to call the 2 companies concerned and find out exactly what services each is providing - Ongoing |
| CF 6. Gas Tank Meter | JK | This is not feasible, ACTION: TH to see if we can get a smart meter installed to simplify electricity billing |
| CF 7. Day visitor fee | JK | To be monitored as covid restrictions ease and bed bookings hopefully increase. Also we need to see what happens to renewal numbers. |
| CF 8. Promotion of club weekends | DL | Promoting the last 2 club weekends on Google Groups and FB created interest, more trips and 9 people for the sausage and mash Jan social. Promotion is vital, especially for new members. We didn't tackle the question of who should be tasked with promotion. |
| CF 9. Rope Labelling | DM | ACTION ; DM to get this done ASAP |
| CF 10. Blackmoor Swallet log in Tackle Store | DL | Now completed |
| CF 11. Under 18s | BC | Ongoing. Action: BC & NP. Bill to collate notes on under 18s and Nicky to check through |

New Agenda Items

1. New Probationary Member approvals: Lee Andrews unanimously approved.

2. New full Member approvals - Mark Richards unanimously approved
3. Archived Website – case sensitivity issue (DL) –
This will now be resolved by a local company
BC noted that the problem is probably due to the new site being hosted on a LINUX platform, whereas it was originally on an MS platform. Moving it back may solve the issue.
A bulk download of the archived site should be on Disc in the library.
4. Review Full Membership Process
<https://www.mendipcavinggroup.org.uk/app/download/10675409/New+Members+Checklist.pdf> –
The check sheet is quite long.
DL reported that several members said they found it quite challenging, but they enjoyed the process. To make life easier for new members and the Caving Sec, some sections to be made “self checking” with no need for a full member counter signature.
ACTION: Mark to review, DL to email Mark an editable Word version. Mark to report back to the Feb meeting
Bill suggested new FULL members could have a “shout out” on Google and FB.
ACTION: DL to the shout outs.
5. <https://www.mendipcavinggroup.org.uk/app/download/10826667/MCG+New+Member%27s+Guide+2020+v9.pdf>
ACTION: TH to review and update this document
6. Consider position on Fees given level of membership renewals (possibly too early to do this yet as only about 50% have paid 2022 subs so far, first gentle reminder sent to Google Group and FB)
TH gave a quick review of renewals so far.
People who pay by direct debit may have not adjusted the yearly DD to account for the £3 increase.
ACTION: JK to be given access to the 2022 membership list
7. Under 18s draft CIO constitution circulated – comments?
8. Rules for under 18s – Ongoing

A.O.B

1. **ACTION:** DL to buy a safe asap – note this has been done.
2. **ACTION:** BC to check with SWCC that all docs are up to date to ensure MCG access to SWCC cottage and caves.

Rolling Appendix – Actions from 2021 AGM

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| 64.10.4 | Website archive needs case sensitivity fixing. | Consider moving to IONOS our current website host. ACTION. Report back to next AGM |
| 66.2 | Rationalising bank accounts | Almost complete ACTION. Report back to next AGM |
| 66.5 | CROW | Ed: Caves like UF, and in fact all caves with special access and conservation issues, may need a Section 26 Application. We need to be ready to act quickly: ACTION: Committee to liaise with Graham Price. Possible info from Dave Rose, BCA CROW co-ordinator. Report back to next AGM |
| 5.20 | Bill Chadwick | Colour coding is not very easy. Numbering and letters were easier ACTION: Dan Matthews to change the labelling of ropes |
| 7.6 | Proposed: Tom Harrison. 2 nd . Bill Chadwick | PROPOSAL: Keep the role of Rescue Warden open until the Committee has a chance to confer with MCR, then review closing the post next AGM. Motion carried unanimously |
| 8.7 | Proposed: Roy Kempston 2 nd : Jason Kirby | PROPOSAL: Accept the terms and conditions detailed in the draft Constitution of the MCG as a CIO and to authorise the MCG committee to apply to the Charity Commission for registration as a Charitable Incorporated Organisation on the basis of the draft CIO Constitution Motion carried unanimously |
| 9.6 | Tim Francis | ACTION: Send the under 18s question back to the Committee for further consideration of implications |
| 9.8 | Proposed Ben Cooper 2 nd Tim Francis | PROPOSAL: The Committee set up a working party to work out a constitution change that would allow under 18's to join the CIO, and to present all necessary and clear information to an EGM 16 – for 1 – against 2- abstentions Motion Passed ACTION: As Above |