

Mendip Caving Group.

Committee Agenda 10/05/2021

Links

<https://www.mendipcavinggroup.org.uk/committee-meeting-minutes/>

Committee Present

Bill Chadwick
David Lossi
Mark Edwards
Jason Kirby
Dan Matthews
Tom Harrison
Richard Carey

Apologies

Nicky Pearce

Agenda

1. Approve draft Committee Meeting Minutes 22/03/2021. Approved unanimously
2. Actions from previous meeting

Action	Who	NOTES
C/F 1. Discuss postponing AGM from May to a date in September (avoiding holiday season) so that several members can be physically present	BC	Information has now been given to all members. Action: Bill to write to the 2 members with no IT,
C/F 2. JK. What to do about the car park		Requirements: Remove current compacted and impermeable surface. Relace and level with a 3 layer permeable surface. Provide 2 soak-aways Provide a drain across the driveway to collect run-off from the main road Remedial work will cost about £10K Proposal: Jason to obtain 3 quotes. Take to the AGM for membership approval For: 6 Against: 0 Abstentions: 0 Motion Carried
C/F 3. ME: Consider photocopying capability for library.	BC	BC to purchase.
C/F 4. DL. Consider creation safe guarding policy document.	NP	DL has created a Safeguarding section in the Members Area. Action: DL to put a hard copy in the Lounge.
C/F 5. AOB Request from TF for us to consider electric car charging. Consider: a. Installing one outdoor charge point using our existing circuit	JK/TH	The general feeling was that a prepaid system would be costly to install. Any non-member access to our system maybe intrusive and cause problems. As there are only a couple of people who have electric cars at the moment, there is only

<ul style="list-style-type: none"> b. Investigating increasing supply capacity c. Investigating if grants available to increase supply capacity d. How users should pay for EV charging <p>2. Curtains</p>		<p>limited EV demand. Ben, who would be the main user, would be quite happy with a 13 Amp exterior socket for emergency use. Dan pointed out that exterior sockets would also be useful for campervans and campers.</p> <p>Proposal: Install 2 X 13 Amp exterior sockets in the library/porch area (16 Amp if the electrician says its possible). and to upgrade to EV outlets in the future if the demand arises. Provide an isolation switch inside the cottage to prevent unauthorised use.</p> <p>For: 5 Against: 0 Abstentions: 1</p> <p>Motion Carried</p>
C/F 6.Waste	JK	Our free removal option didn't materialise, so JK to arrange a skip asap, as previously approved in the minutes 20 th Feb 2021, AOB item a)
C/F 7. Keys	JK/DL	DL to get duplicate keys cut to hang on the gas-tap as a fallback as no spares. Not yet done as every time DL has been to the cottage people have been using the keys.

New Agenda Items

Item	Who	NOTES
<p>1. Consider cottage access from 17th May (ref 2 below says to expect another update before 17th May)</p> <ul style="list-style-type: none"> a. See COVID-19 Response - Spring 2021 (Summary) - GOV.UK (www.gov.uk) b. Hotels and other guest accommodation - Working safely during coronavirus (COVID-19) - Guidance - GOV.UK (www.gov.uk) c. It seems that from 17th May, six people or two households (could be > 6 folk) can meet indoors. What arrangements should we make for overnight visits? Day visits? Is pre-booking of day visits still required? What about guest groups? What about member's full cottage bookings midweek (from June 21)? 	BC	<p>From the discussion, there were some clear guidelines which emerged. Bill has typed these up and they are attached below (Appendix 1.)</p> <p>DL to add the notes to the Website homepage,</p>

<p>Consider guidance for owners of dogs present in the cottage.</p>	<p>RC</p>	<p>3 key points discussed:</p> <ul style="list-style-type: none"> a. Dogs should not be left unattended at the cottage b. Dogs should not be allowed upstairs. c. The 8-room should be kept dog free so here is a place for people with pet hair allergies to sleep. d. There should be no hard and fast rule on dogs upstairs, but dog owners should seek and respect the views and requests of others at the cottage. <p>There was a considerable range of discussion, including a further suggestion that members are consulted via Facebook and Google so the Committee can reach a consensus based on members opinions.</p> <p>Proposal: Dogs should not be left unattended at the cottage For: 6 Against: 0 Abstentions; 0 Motion Passed</p> <p>Proposal:. Dogs should not be allowed upstairs For: 1 Against: 2 Abstentions: 3 Motion Denied</p> <p>At this point it was clear that the Committee felt that views of the Members should be canvassed before making any decisions as committee views were very mixed.</p> <p>Proposal: members are consulted via Facebook and Google about dogs in the cottage so the Committee can reach a consensus based on members opinions. For: 5 Against: 0 Abstentions; 0 Motion Passed</p>
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<p>2. Consider request for funds for cave gates at Manor Farm shaft and Fern Mine - perhaps £600 each. Also, around £50 for work to date at Fern</p>		<p>Tom pointed out that the Manor Farm dig is of historical importance but is of very limited digging or caving interest. As such conservation is the key issue, and as such really should come under the care a of BCA. Jason pointed out that we could donate the large concrete tube in the drive as part of the capping works (the landowner wants a clear, raised capping structure). This could save time on building a block house.</p> <p>Fern Mine is an active digging site and there will be a lot of MCG activity there in the foreseeable future future.</p> <p>Proposal: MCG to fund Fern Mine cap, and the cost to date. For – 5 Against – 0 Abstentions – 0 Motion Carried</p>
<p>3 Consider banking arrangements</p>	<p>TH</p>	<p>The club has many small historical deposit sites. These no longer serve a purpose. Tom will consolidate these to the COIF account. This will involve making sure that payees who use these accounts transfer their payments to the COIF account, so a bit of work for Tom to do.</p> <p>Proposal: Limit the amount of money in the Current Account to a working balance that will cover the club needs without having to regularly apply for further signatures to transfer funds from the COIF account (Transfers can take several days). It is proposed that this should be a working balance with stipulated Max and Min figures. (Specific amounts discussed have been omitted for security reasons) For – 5 Against – 0 Abstentions – 0 Motion Passed</p>
<p>4 Committee to review CIO constitution material and contribute to accompanying set of Rules.</p>	<p>BC</p>	<p>A heads up to the Committee that the CIO constitution will need to have accompanying club rules. These should be formulated the Committee Members in relation to the scope of their individual Committee posts. Bill will pass out more guidance and info soon.</p> <p>The CIO committee have spent many hours on regular meetings, and the new constitution is nearly complete.</p>

5 Lounge Curtains – have washed well but no fire safety label. Replace?	NK	Because of fire safety compliance, the curtains need replacing. It would be nice to involve the Members on choosing the style Action Nicky....can you send 3 or 4 pattern options to DL who will then canvas the members with a survey.
6. Cyber security / Spam – move committee names to members area?	TH	Due to spamming activity, Members names will be removed from the public areas of the website. They are now published in the Members Area Action. DL has now done this
MCG clothing, stickers – new supplies wanted?	DM	DL to source Hoodies, Sweatshirts and T-shirts with a choice of logo (The new website logo old “cave” logo. Embroidery on the Hoodies and Sweatshirts, printing on the T-Shirts.
Consider purchase of picnic benches (pub garden quality, recycled plastic). Need to be heavy and bulky to deter theft. e.g. http://www.plastecowood.com/index.php?id_product=14&controller=product What we have currently is falli	BC	Proposal. Bill and Jason work together to source 3 large pubstyle picnic benches made out of recycled plastic with a maximum budget of £1,500. Security will probably a heavy chain and padlock For – 5 Against – 0 Abstentions – 0 Motion Passed

Notes:

1. Next meeting – screening along the wall, perhaps a hedge or fence
2. There should be a marquee in the loft

Appendix 1

MCG Cottage Access May 2021

The committee have recently reviewed the way in which members can access our facilities taking regard of the planned relaxation of the government's pandemic restrictions and guidance.

The government guidance here

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>

states that from the 17th May either 6 people (the Rule of 6) or 2 households can meet indoors. Until the 21st of June there is a limit of 30 on the size of any outdoor gatherings.

So, from the **17th May** until the **21st June**, please observe the following:

1. Members who want to use our indoor overnight accommodation should pre-book online. For any one night, we will accept bookings consistent with the 'Rule of 6'. That is, six individuals from six households, or two households comprising more than six people. Our assumption is that the people staying overnight indoors will form one indoor 'group'.
2. Members wanting to camp overnight in the grounds of the Cottage should pre-book online.
3. Members wanting to make a daytime visit to the Cottage should pre-book online.
4. All visitors should observe the 'Rule of 6' inside the Cottage. This may mean forming separate 'groups' that do not mingle indoors. Groups should use separate showers and toilets (we now have two shower rooms).
5. You no longer need to make an online booking to access our Tackle Store.
6. Please register your visit to the Cottage or Tackle Store using your NHS app with one of the QR codes displayed. Please also ensure that you swipe your access card or fob on the Cottage or Tackle Store sensors.
7. Club equipment no longer needs to be quarantined in our Drying Room. The Drying Room can now be used for its intended purpose.
8. We hope to remove all restrictions from the 21st June. After that date, parties over six wanting to stay overnight should still pre-book (as in the past).

Bill Chadwick

MCG Secretary – 12th May 2021