

MCG Committee meeting

09/07/2020 8pm

Joined the Zoom meeting

Bill Chadwick (Secretary), David Lossi (Caving Secretary), Andrew Horeckyj (Editor) Nicola Pearce (Social Secretary), Jason Cardwell (Cottage Warden), Tanya Sparey (Librarian/Record Keeper), Tom Harrison (Treasurer).

1. Apologies- No apologies
2. Minutes of last meeting- Discussion was made concerning incompleteness of historical minutes. No further discussion made in direct reference to previous minutes.
 - a. **Votes**
 - i. **Proposal**- Every committee meeting follows standard procedures and fully minuted- unanimous
 - ii. **Proposal**- Every vote is voted on and minuted- unanimous
 - iii. **Proposal**- Should the librarian take the minutes- unanimous
 - b. A reserve minute taker is not required and can be decided if normal minute taker is unavailable when the meeting begins
 - c. Actions points do not require a vote
3. Appraisal of how guidelines currently in place worked at the hut last weekend
 - a. Opinion of attendees that were at the hut and from those who had provided feedback was good
 - b. Social distancing was achievable and guidelines/availability of sanitation materials seemed to have been received well
 - c. Appreciation by the membership that the committee are working hard to get members back caving and the hut re-open in a safe manner
4. Review of restrictions as sent to members for 4th July re-opening
 - a. The point was made that we are aiming to minimize risk by providing guidelines (in line with government guidelines in a similar setting of hostels primarily) as it is not possible to eradicate all risk, members are expected to make their own risk assessments based on their attitude towards risk.
 - b. The government has provided precise guidance in some areas which the committee are following, in other areas will be creating logical decisions with the information we have available
5. A lengthy discussion was had about current and proposed guidelines
 - a. **Vote: Proposal**- 14 maximum in the cottage including all day visitors- unanimous
 - b. **Vote: Proposal**- Should all visitors including day visitors be pre-booked- unanimous
 - c. Confirmed that current guidelines in place of 1 household/bubble per bunk room remains acceptable given government guidelines
 - i. **Vote: Proposal**- That we label mattresses with 72hrs between use- Unanimous
 - d. Confirmed the current guidelines that all that intend to enter the cottage wash their hands at the sink at the back of the hut before entering
 - e. Discussed and agreed current government guidelines that all windows and non-fire doors should be open in communal areas for ventilation

- f. Discussion was had concerning the use of the drying room by membership generally or as a quarantine space for club kit
 - i. **Vote: Proposal-** Drying room- to be closed for drying personal clothing and equipment. It is only to be used for quarantining kit. 2 against 6 for -motion is carried
- g. Government guidance is currently 2-meters social distancing, unless this is not possible then 1-meter plus is acceptable
- h. Due to the lack of government guidelines concerning communal kitchen use in similar settings, extensive discussion was made on this point
 - i. It was discussed that existing guidelines of one household in the kitchen at any one time, and to be cleaned before and after use remains acceptable
 - ii. Special consideration was made concerning the commonly used items by all members such as kettle/fridge, members would be expected to wipe before and after use.
 - iii. **Vote: Proposal-** Proposal split cupboards by one per bunk room/household and one for the day visitors/campers- unanimous
 - iv. **Action:** David Lossel to split cupboards and purchase additional items if required
- i. Use of Showers by Day Visitors -was discussed
 - i. **Vote: Proposal-** Day visitors using showers, clean pre/post- unanimous
 - ii. Membership will be able to use the outside space to dry kit such as rear fence as it is summer. Washing line considered not required at present
 - iii. Social distancing is achievable in the showers if multiple members are using it at the same time.
- 6. Jason's risk assessment was discussed point by point, adjustments made. See appendix 1. for a copy of risk assessment based on current government and MCG guidelines
- 7. Tackle bags have been purchased in consideration of the decision made at the last meeting to quarantine kit for 72hrs however they are too big for the purpose intended of a 'Swildons/UF' kit bag
 - i. **Vote: Proposal-** 3 small tackle bags (60mtr bags)- Unanimous
 - ii. **Action:** Procure 3 small tackle bags Dan
- 8. CSCC AGM 15th or 25th July
 - a. **Action:** Confirm date- Bill awaiting response from Frank Tully
 - b. **Action:** all attendees to review Ed's comments offline with the view of them being taken and raised at the meeting (See appendix 2. for copy of comments)
 - i. Nicola on record to confirm agreement with all of Eds comments
 - c. Dan agreed to attend meeting
- 9. AOB
 - a. Chris Binding at Wookey Hole had asked for some grating from the bits surplus to requirements at the cottage to repair a walkway enabling access to a part of the cave system previously only accessible to cave divers. This was previously agreed. This is in place and gratefully received. Appreciation will be passed to the donor of the material.
 - b. **Action-** Bill will take minutes to use as basis for summarising renewed guidelines to be provided via MailChimp to all members

Appendices

1. Risk Assessment
2. Ed's comments to be agreed and raised at CSCC meeting