

MCG Committee Meeting

10/08/20

Joined the Zoom Meeting

Bill Chadwick (Secretary), Andrew Horeckyj (Editor) Nicola Pearce (Social Secretary), Jason Cardwell (Cottage Warden), Tanya Sparey (Librarian/Record Keeper), Tom Harrison (Treasurer). Neil Main-Jackson (Observer)

1. Apologies: David Lossl
2. Formal Approval of minutes from 9/7/20- Jason/Nicky Proposed/seconded
3. Propose all agenda items have a seconder, greater clarity required on meaning from David Lossl
4. ACTION: David to publish 9/7 minutes to website
5. Booking system-
 - a. working well, need to draft day visitor confirmation
 - b. Permanent link on members area to latest covid instructions
 - c. Refusing further overnight bookings when limited space due to overnighers filling most spaces. Monitor when spaces are limited to try and attain a spread between day and overnight.
 - d. Day visitors must book needs re-iterating, key points need highlighting
 - i. ACTION: Bill to summarise important points for members area
 - e. Upper Flood wardens who are not wardens need to book with normal booking system
 - i. VOTE: Wardens to book with day visitors as per normal procedure?
Unanimous
 - ii. ACTION: Bill to request Wardens to book as day visitors inc. guests in notes
6. Review Actions
 - a. From 9/7/20
 - i. ACTION: Dan- 3 small tackle Bags
 - ii. All other previous actions complete
 - b. Previous actions
 - i. ACTION: Dan- New caving Lights
 - ii. ACTION: Jason- Shed door warped
 - iii. ACTION: Bill- Upper flood issues to be resolved with Dave Lossl
 - iv. ACTION: ALL- Officer roles
 - v. ACTION: Tanya- to investigate options and storage amount required (>2 <10GB)
 - vi. ACTION: David- Out of date documents
 - vii. ACTION: Bulk upload to website for newsletters to investigate- consider external hosting
7. Approval of magazine holders at around £15-20
8. Somerset Underground for library 2 copies
 - a. VOTE: To purchase 2 copies of all volumes: Unanimous
 - b. ACTION: Tom to purchase direct for current volumes and future volumes to be deposited in Library in tray for catalogue and labelling
9. Upholstery:

- a. lowest quote £2500 for re-upholstery Vinyl
 - b. Brand new per Jason
 - i. ACTION: JASON to update with new modular option armless
 - ii. ACTION: Jason to visit warehouse to investigate robustness
 - c. Deadline- to arrange a meeting to vote on furniture once Jason has shared literature
- 10. Mattresses: Confirmed all bunks are still matressed inc 16 old ones
- 11. Wifi Connection at cottage Truespeed has been requested by neighbours £240 EE current vs £900 Truespeed 200 Mbps.
 - a. Consideration AGM/EGM Zoom speeds
 - b. Access to Cloud storage
 - i. VOTE: Not justified in cost due to attendance- Truespeed? Unanimous
- 12. Additional Phone has been provided and splitter supplied
- 13. Library book home loan Quarantine for 48hrs
 - a. ACTION: Tanya to add box under library desk
 - b. ACTION: David to update Covid guidance
- 14. AGM/EGM discussion
- 15. Items for EGM
 - a. Virtual element of AGM
 - b. Verify covid guidelines
 - c. Verify officer positions (possibly required by charities commission)
 - d. Scaffold Tower
 - e. Trip report prize from Tom/Ed
 - i. Proposal 1: Mixed mode abridged AGM in October at a weekend, mixture of zoom/physical (Held at cottage- Main zoom computer hard wired to modem) (Chat functionality/thumbs up on zoom for voting)
 - ii. VOTE: October 3rd General Meeting at the cottage mixed mode Unanimous
 - iii. ACTION: Bill to share draft Agenda
 - f. Dinner booking at Mendip Inn 5th September & Deposit
 - i. ACTION: Nicky to request date from Mendip Inn
- 16. Fire risk assessment- need to replace furniture before re-assessment
 - a. Dan Matthews, Mike Moxen, Mark Edwards to do fire warden assessment so they can test (Tanya offered to do fire warden)
 - b. All other written elements of fire risk are now up to date
 - c. VOTE: Illuminated Fire exit sign back door mains with battery backup: Delayed
 - d. Previous recollection that door isn't locked when cottage is occupied
 - e. ACTION: Jason to ask
 - f. ACTION: Jason- To investigate cost
 - g. VOTE: 5kg CO2 fire extinguisher for battery charging area Unanimous
 - h. VOTE: Fire door strip purchase Unanimous
 - i. ACTION: Jason to purchase
- 17. AOB:
 - a. Working weekend in October not happening
 - i. ACTION: Jason to provide a list of items to action
 - b. Covid funding to be spent within 2 years and not to be invested/held back
 - i. Mattresses
 - ii. Furniture
 - c. Request from diggers for scaffolding purchase to be put to AGM
 - d. ACTION: Tom to record and access how Covid spends have been spent

- e. Purchase of Farmer Fry land
 - i. approach to Farmer Fry for future discussion
 - ii. General meeting opinion required: Consider amount of space we would need/cost